



## **National Aboriginal Forestry Association (NAFA)** *Advancing the Indigenous Forest Sector since 1991*

### **Position Profile**

**Engagement and Communications Coordinator** - *A proven communicator of Indigenous descent is being sought to advance the role of Indigenous peoples in the forest sector.*

#### **THE ORGANIZATION**

The National Aboriginal Forestry Association (NAFA) is a non-profit, non-governmental, First Nation controlled organization, established in 1991, to promote increased Aboriginal participation in forest management and related commercial opportunities (primary objective and mission statement). One of the original, non-political, technical National Indigenous Organizations, NAFA was formed in anticipation of the forest sector becoming the cornerstone for economic and social development for many First Nation and Aboriginal communities throughout Canada. NAFA is a membership based grass roots initiative backed by First Nations and other Aboriginal groups, organizations, and enterprises that function in the Indigenous Forest Sector. NAFA initiatives and projects cover a broad range of forest-related issues through involvement in various research and policy processes established at local, regional, provincial, national and international levels. NAFA's work can be grouped into three broad areas of ongoing activity: 1) research and advocacy, 2) capacity and institutional development, and 3) business development support. To the extent possible, joint initiatives with First Nations, international Indigenous Peoples, and related parties active in the Indigenous Forest Sector are focused on.

#### **THE POSITION**

Reporting to the Executive Director, the Engagement and Communications Coordinator will support the association's engagement and research initiatives, while also undertaking select research activities, related to NAFA organizational functions and specific projects. These duties will relate to sustainable forest management and to forest-based economic development consistent with NAFA's vision and mission. Thematically, duties will include engagement and research support, with some cross over into policy analysis and research participation. This individual will have responsibility for various communications tools such as meeting records, newsletters, and social media. Also, assistance with project development,

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advocacy, reporting, and data collection will be expected. Information dissemination activities through workshops, conferences, publications as well as developing material for the social media will form the core of this position's activities.

## QUALIFICATIONS

The person qualified for this job will have:

- post-secondary education in a field related to communications, public policy, forestry/natural resources management, and/or Indigenous studies.
- experience working with national Indigenous organizations, or, on Indigenous natural resources management issues, along with related policy discussions.
- a thorough knowledge of Indigenous issues and relationships within Canadian society, along with lived understandings of Indigenous environmental and cultural concerns, and socio-economic aspirations.
- knowledge of the forest sector and general governmental policy and decision-making processes.
- an ability to support and develop partnerships with various other agencies, organizations and associations.
- skills in project/research design, advocacy and promotion, and written and oral communications and presentation skills.
- skills and experience with emergent communications technologies, including social media curation, creation, and maintenance.

A flexible work/life balance in a stimulating but supportive environment is assured. Specific job tasks will be mutually designed, annually. A compensation package commensurate with education and experience is available. For this nationally based position, work location is negotiable with western, eastern, and national capital regions subject to discussion. All responses, including a letter format expression of interest and curriculum vitae should be sent, via email only (nafa@web.ca), with *Senior Policy Advisor position* in subject line, to the Executive Director, National Aboriginal Forestry Association (NAFA), 1608 Mishomis Inamo, Pikwakanagan, ON K0J 1X0; Tel: (613) 233-5563.

Applications will be accepted until August 21, 2022 with on-boarding beginning September 1, 2022. The position will remain open until filled. Only those selected for an interview will be contacted.

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